



# St. Nicholas C of E (VC) Primary School

*'Love your neighbour as yourself.'* Matthew 22.37



## Charging and Remissions Policy

### Courage Hope Love & Friendship

#### INTRODUCTION

The Governing Body of St Nicholas Primary School recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education.

The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

#### CHARGES

The governing body reserves the right to make a charge in the following circumstances for activities organised by the school:

- **School Journeys in School Hours** The board and lodging element of approved residential activities deemed to take place in school hours.
- **Activities Both Inside and Outside School Hours** The full cost to each pupil of all approved activities deemed to be optional extras taking place both inside and outside school hours.
- **Individual Instrumental Tuition** The cost to the pupil for providing any instrumental tuition not part of normal LA peripatetic provision.
- **For the cost of materials, ingredients**, provided by the school for the following subjects: CDT, Science, Art/Craft, and Cookery.

#### GENERAL

The Governing Body may, from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of additional activities, which take place in school time. Parents may be advised that the continuance of an activity may depend on voluntary contributions, but once it has been decided to run such an activity no qualifying child will be excluded on the grounds of voluntary contributions.

#### REMISSIONS

We regard all residential visits, school trips (including visitors who come into the school) as an essential contribution to the enhancement of the curriculum and development of children's social skills. Under the Education Reform Act, governors are obliged to inform parents of our charging policy. For the majority of enrichment activities, which involve a cost, we will ask for a voluntary contribution.

Where a pupil is in receipt of any means tested state benefit, the Governing Body will offer to remit, in full, the cost of full board and lodging for any residential activity, deemed to take place in school hours or where it forms part of the syllabus for the National Curriculum.

Unfortunately, if the level of support is insufficient, then the enrichment will be cancelled and the contributions returned. In cases of real hardship, we will consider using our Hardship Fund to help offset all or some of the costs.

The Governing Body may wish to remit in full or in part the cost of other activities for particular groups of parents, for example, in the case of family hardship. When arranging a chargeable activity such parents will be invited in confidence for the remission of charges in full or in part. The Head teacher in consultation with the Chair of Governors will make authorisation for such remission.

Parents will be able to apply to this fund if in receipt of any means tested state benefit or free school meals.

Date of issue:	May 2024
Review Date	May 2025
To be reviewed	Headteacher and Governors
Authorised by	Headteacher



## St Nicholas CofE VC Primary School (Hardship Grant Application)

This form should be used to make applications to St Nicholas School for their Hardship Grant.

<b>Name of child</b>	
<b>Year Group</b>	
<b>Date of Birth</b>	
<b>Class</b>	

<b>Please specify event / activity grant will be used to subsidise.</b>	
<b>Please specify the grant required</b>	
<b>Please indicate the amount of the total cost you can contribute towards</b>	
<b>Reason for application (please give as much detail as possible)</b>	
<b>Signed .....</b> <b>Print Name.....</b> <b>Date .....</b>	

.....  
For Office use only

<b>Application approved</b>	Yes	No	Signed..... Date ..... (Head Teacher)
If no, please give an explanation			

